

**MINUTES OF THE RIVER PARISHES TRANSIT AUTHORITY  
BOARD MEETING      May 8, 2014**

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The Chairman, Brent Petit, called the meeting to order at approximately 10:10 A.M. on Thursday, May 8, 2014 at the St. John the Baptist Parish Council Chambers, LaPlace LA.

Members present were, B. Petit, H. Banquer, C. Fauchaux, M. Octave, R. Drexel, and, R. Vincent, thus achieving a quorum. R. LeBlanc was absent. Also present were Robert Collins (Veolia), Elizabeth Griffith (GCR, Inc), Stacy VanSickle (Solutient), and, Lauren Andrews (Solutient).

B. Petit requested that the board members review and approve the meeting minutes from the March 13, 2014 meeting.

*It was moved by H. Banquer, seconded by R. Vincent to accept minutes. Motion carried unanimously.*

R. Collins presented Veolia's Transit Operations Report for April 2014. There were 1,450 passengers transported for the month. The weekday daily average was 64.1 passengers per day and the Saturday daily average was 25.8 with 1.45 passengers scheduled per hour. Veolia's on-time performance was 94.3 percent. Total revenue collected for April was \$2,844.00 with 23 vouchers. The total miles travelled were 19,365 miles and total requests were 1,454 with a denial rate of 0%. R. Drexel asked if weather is a factor for riders. R. Collins responded in the affirmative, that it does affect the total rides requested. A general discussion followed on feasibility of continuing Saturday Service.

B. Petit then requested the Secretary/ Treasurer's Report. S. VanSickle reported that the profit and loss statement for 2014 year to date shows \$17,413.34. The Balance Sheet indicates a total Liabilities & Equity at \$981,783.06 and the Statement of Cash Flows shows total cash at end of period to be \$946,327.72. The Profit & Loss statement from the beginning of service in 2008 to date reported that the total income has been \$782,590.92. The Statement of Cash Flows from inception to date is \$946,327.72. S. VanSickle reported that information requested for the audit was submitted and an updated report will be provided at the next meeting.

B. Petit asked for further comments regarding the reports.

*It was moved by R. Drexel, seconded by C. Fauchaux to approve Secretary's Report. Motion carried unanimously.*

B. Petit listed the following checks for accounts payable:

Check Number	Check Amount	Payment Made To	Services/Reason
840	\$45.00	L'Observateur	Meeting notice
841	\$5,416.67	Solutient Corp.	April 2014 Services
842	\$89,509.70	Veolia Transportation	April 2014 Services
843	\$62.00	U.S. Postal Service	Annual P.O. Box Renewal
<b>Total approved</b>	<b>\$95,033.37</b>		

B. Petit requested approval and payment of the accounts payable.

*It was moved by H. Banquer, seconded by R. Vincent to approve accounts payable. Motion carried unanimously.*

B. Petit requested status updates on the Pass Program Marketing. R. Collins reported that implementation of the marketing program resulted in responses after only a few days and a more comprehensive report will be given at next month's meeting.

E. Griffith stated that final dates scheduled for the RPTA presentations will occur in St. John's Business Association on May 14 and St. Charles Parish Council on May 19. There has been no confirmation for meetings with the other requested entities but are tentatively planned for late May. E. Griffith noted that the presentations are an opportune time to schedule meetings regarding the local funding issue and solicited advice from the board on the appropriate approach to take. Following discussions, it was agreed by the board to submit presentations to parish presidents prior to the scheduled meetings to give the councils advance notice on the issues. C. Fauchaux requested that an additional slide be incorporated into the PowerPoint on ridership breakdown numbers for each parish. R. Collins responded that he could address this matter during the presentation and provide the numbers. There was a general discussion on

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relevant information for inclusion in the presentations. There was a general agreement that transit services from RPTA support economic development initiatives in the parishes though current funding cannot keep pace with increasing demands from employees seeking alternative transportation. There was agreement that RPTA should consider opportunities to form partnerships with local employers and business associations as additional funding sources.

E. Griffith presented the board with the update to the 2012 DBE plan. The new permanent civil rights officer has reviewed agencies and requested minor changes to the FTA language used in plan submitted in July 2012. It was noted that S. VanSickle from Solutient will become the new DBE liaison officer for RPTA oversight. E. Griffith stated that these updates require board approval. C. Faucheux asked if the DBE percentage goal for RPTA was 6% and what has been utilized by Veolia. R. Collins responded that Veolia utilizes a separate DBE percentage for training though all service and maintenance is outsourced by DBEs. RPTA exceeds the DBE requirements.

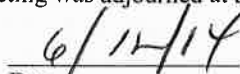
*It was moved by H. Banquer, seconded by M. Octave to approve DBE updates as presented. Motion carried unanimously.*

B. Petit asked if there were any further comments. The next meeting is proposed for June 12, 2014.

*It was moved by H. Banquer, seconded by C. Faucheux to adjourn. Motion carried unanimously.*

Having no more business to discuss, the meeting was adjourned at approximately 10:58 AM.

  
Brent Petit, Chairperson

  
Date